

OVERVIEW OF MEMBER PROFILE

The Member Profile securely stores each member's personal information and allows them to choose what information is shared with the rest of the community in the Member Directory. It also allows members to opt out of receiving text messages from the community.

When a member is logged in, their information can be easily accessed and edited by clicking on the "Profile" link found at the top of every page on the community's public website.

Listed below are actions that can be performed in the member profile:

- ◆ Edit your personal details, such as name, address, phone, and email.
- ◆ The Admin can request additional information by creating custom fields. Collecting unique information may be useful for some communities (i.e. vehicle license plate information). Admins can decide whether these are required or optional information fields.
- ◆ Opt in to be visible on the public site's Member Directory.
- ◆ Opt in to show phone or email on the Member Director if member chooses to be listed.
- ◆ Opt in to receive text messages.
- ◆ Upload an avatar (photo).
- ◆ Change a password.

Edit Member
✕

First Name ?	Last Name ?	
<input type="text" value="Todd"/>	<input type="text" value="Jefferson"/>	
Email Address ?	Phone Number ?	
<input type="text" value="todd.jefferson@cedarfalls-community.com"/>	<input type="text" value="440-456-7890"/>	
Address 1 ?	Address 2 ?	
<input type="text" value="4898 Elm Street"/>	<input type="text" value="Address Line 2"/>	
City ?	State ?	Zip ?
<input type="text" value="San Antonio"/>	<input type="text" value="Texas"/>	<input type="text" value="78261"/>
Committee(s)	Vehicle License Plate Number(s)	
<input type="text" value="Events"/>	<input type="text" value="Texas - GPL 121"/>	

Appear in Member Directory ?

Share Email in Member Directory ?

Share Phone Number in Member Directory ?

Receive Text Messages ?

Current Avatar ?

[Change Password ?](#)

If you have any further questions about the Membership topics, please open a ticket at support.hoastart.com.